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RENAISSANCE TIMES

THE OFFICIAL NEWSLETTER OF THE GELMAN LIBRARY SYSTEM

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GLS NEWS

Library Room Reservation Update

Making an Appointment/Set Up Procedures for Room 202

by **Peggy Enevoldsen**
Building Operations

This is a reminder about how to make an appointment to schedule room 202 and how to request a different set up for that room. Please let me know if you have any questions.

Steps in Reserving Room 202

1. Please send a GroupWise appointment to Room 202 and cc Peggy Enevoldsen.
2. Include a request for a room arrangement if a non-standard set up is desired. The standard room arrangement includes the computer and tables placed in a horseshoe style. If a different arrangement is needed, this request must be included when scheduling Room 202.
3. Please send this appointment via GroupWise **3 to 5 business days** in advance. We are not able to accommodate special room arrangements if this lead time is not provided.

Interlibrary Lending Department Update

New Interlibrary Lending Assistant

by **Glenn Canner**
ILB

Please join me in welcoming Gonzalo Gomez as our new Interlibrary Lending Assistant. Gonzalo began working in ILL last year as a student assistant, and moved into the Library Specialist I position performing the interlibrary lending functions of our unit on Monday, Sept. 20th. Last year, we received 11,000 ILL requests from over 1200 libraries, so Gonzalo is currently busy responding to the needs of our resource sharing partners by finding, sending out, and keeping track of thousands of items from GLS collections. Gonzalo is working weekday afternoons in room 103, and he can be reached via GroupWise or phone ext. x4-0629. Please feel free to stop by and welcome him.



RENAISSANCE TIMES

Renaissance Times (RT) is the official bi-weekly newsletter of The Melvin Gelman Library at The George Washington University. *R.T.* is proofread by **Valerie Emerson**. *R.T.* is published every other week by **Teena Bedola**. Comments and questions should be directed to:

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GLS Human Resources Update

Vacancy Listing

Please see **Attachment A** for the Gelman Library System's Vacancy Listing.

CAMPUS NEWS

Mount Vernon Campus Update

Day at the Vern

by **Teena Bedola**
Administration

"Day at the Vern" is a day-long event at the Mount Vernon Campus on October 24, 2004. Part of the event is Café Eckles which will be held from 5:00 p.m. - 7:00 p.m. Coffee and desserts will be provided. The *Shalom/Salaam: The Untold Story of Mystical Entanglement* exhibit by artist Tom Block will be featured. For more information, visit http://www2.gwu.edu/~media/pressrelease.cfm?ann_id=13570 (GW News Center web site.)

SIMPLE TIPS

*How to Thrive in the Gelman Library System
(or any other organization)*



Jack Siggins

*"Don't Confuse the
Organization Chart with Who
Does What. Real Activity Often
Takes Place Between the
Organization Chart Lines ."*

EVENTS

Faculty Author Signing Reception

Attached as **Attachment B** are photographs taken from the Faculty Author Signing Reception held on September 30, 2004 in the Special Collections Department of the Gelman Library. Featured authors were, Simon Berkovich, Professor of Engineering and Applied Science; Alexander Webster, Associate Professorial Lecturer of the University Honors Program; Daniel R. Kazmer, Research Associate in the Institute for European, Russian and Eurasian Studies; and Iris C. Rotberg, Research Professor of Education Policy.

The next Faculty Author Signing Reception will be on **November 11, 2004 from 10:00 am - 12:00 noon in The Special Collections Department, Room 207**. Faculty guest authors are Kim J. Hartswick, Associate Professor of Art History and Archeology; Ruth A. Wallace, Emerita Professor of Sociology; and Mark Yoffe, Adjunct Professor of Slavic Languages and Literature and GLS' Slavic Librarian.

rt/102104/**Attachment A**
GLS Job Vacancy Listing

WHAT'S NEW AT THE GLS?

Job Opportunities

Are you interested in growth, career change? Are you curious about skills required for certain positions? Here is what is currently available.

Positions Posted

Library Specialist II, (full time),Circulation/Reserves Grade11.....BarbraTschida
Systems Specialist, (full time), Information Technology, Grade 16..... ..Bill Mayer
Library Specialist I, (full time), VA. Campus, Grade 9..... Stacey Graham
Library Specialist I, (part time), Periodicals, Grade 9Joyce Whitmore
Library Specialist II, (full time), Periodicals, Grade 11Joyce Whitmore
Librarian 2 or 3 Instruction- Collection Development Librarian.....Jennifer Nutefall
Librarian 2 or 3 Web Services/Reference Librarian.....Gale Etschmaier
Administrative Assistant, (full time) Administration Office Grade 9.....Emma Mosby*

All positions that are open are bolded. Non bolded, candidates have been selected, offers not yet made.

Positions not yet posted

Computer Operator, Full time, Information Tech. Grade 12.....Bill Mayer
Library Public Services/Technology Coord., Grade 12, Eckles.....Cathy Zeljak

[If you are interested in any of these positions and would like more information call or e-mail Sandra Carpenter, Manager of GLS HR or contact the manager or supervisor directly.](#)

10/21/04



